



Business Internet Banking Enrolment User Guide

Business Internet Banking (BIB) offers a simpler, faster and better way to access your business accounts and manage your company's cash flow anytime, anywhere.

To sign up for BIB, you must hold at least one of the following HSBC business accounts:

- ◆ HKD/Foreign Currency Current Account
- ◆ HKD/CombiNations Statement Savings Account
- ◆ Business Integrated Account (HSBC Sprint Account, HSBC Business Direct or BusinessVantage)

You can sign up for BIB in either ways :

1. Through our HSBC HK Business Express mobile app¹ if your company type is
 - ◆ Hong Kong Registered Limited Company^{2, 3}, OR
 - ◆ Partnership (up to a maximum of 3 partners), OR
 - ◆ Sole Proprietorship
2. Download and complete the [BIB Enrolment Form](#), return the form to any HSBC Commercial Service Centre or mail it to us.

Remarks:

1. It is a completely tokenless journey for users to authenticate via our mobile app and to access BIB after registration.
2. Hong Kong registered limited company includes but does not limit to company incorporated outside Hong Kong and registered in Hong Kong as a foreign company. Not applicable to overseas registered limited company.
3. Not applicable to company with (1) corporate director/ authorised signatory and/or (2) BIB portfolio linked up with associate companies are excluded.

Download HSBC HK Business Express Mobile app

Please visit App Store, Google Play or Baidu App Store and search "HSBC HK Business Express" to download the HSBC HK Business Express mobile app to your mobile device.

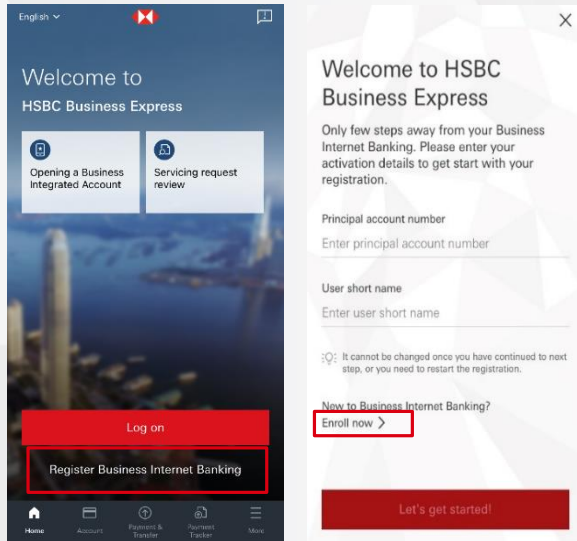


HSBC HK Business Express



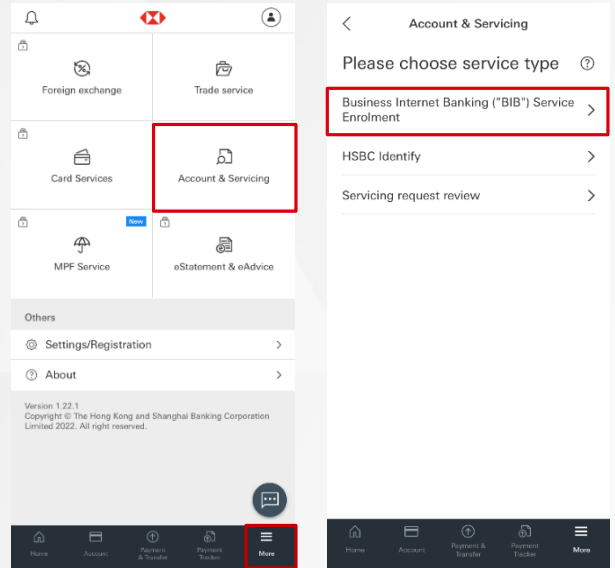
Start with logon screen

1. Open the app, select 'Register Business Internet Banking'.
2. Just select 'Enrol now' to start signing up for BIB.



Start with 'More'

1. Open the app and go to 'More' > 'Account & Servicing'.
2. Select 'Business Internet Banking ('BIB') Service Enrolment' to start.



OR

3. Fill in the application details, follow the steps to complete identity verification. You will have to provide the contact information of the BIB Primary User (PU) at this stage.

Once completed, the Directors/ Sole proprietor/ Partners ('Approver') will receive SMS and they have to approve the enrolment request via HSBC HK Business Express mobile app. We will inform the PU via SMS after the request is approved.

PU will receive an activation PIN by post and an authentication code¹ by SMS separately in 5 working days, these information will be used for creating BIB user profile, please check our [registration user guide](#) for details.

Remarks:

1. Not applicable if you have already received both activation PIN and physical security device after completing the account opening at our Business Centre.

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