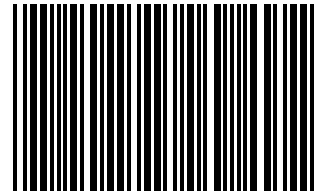


To 致： **The Hongkong and Shanghai Banking Corporation Limited**
香港上海滙豐銀行有限公司



HONG KONG DOLLAR/US DOLLAR/RMB CHEQUE-BOOK
REQUEST FORM (For Non-Personal Customer)
港元/ 美元/ 人民幣支票簿申請表 (非個人客戶)

- Note 注意：** 1. Please note that the date that you submit this request. If you do not receive the cheque-book(s) within 10 working days, please call our Commercial Banking Service Hotline on 2748 8288. 請留意遞交申請表的日期，如於遞交申請表後十個工作天內仍未收到支票簿，請致電本行工商金融服務熱線2748 8288。
2. Please tick where applicable. 請在適當的地方加上剔號。
3. Please refer to our commercial tariff for the latest cheque book request fee. 有關支票簿申請費用，請參閱工商金融服務收費簡介。

Date 日期	day 日 / month 月 / year 年

A. Company Details 公司資料

Account Name (In English) 戶口名稱 (以英文填寫)	Account Number 戶口號碼
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B Type of Cheque-book Required 所需要的支票簿類別

I. Hong Kong Dollar Cheque-book 港元支票簿

	Type No. 類別號碼	No. of Cheque-book 支票簿數目
30 bearer cheques without counterfoil 30 張無票根持票人支票	1	<input type="text"/>
50 bearer cheques with counterfoil 50 張有票根持票人支票	3	<input type="text"/>
30 "account payee only" crossed cheques without counterfoil 30 張無票根「入受款人戶口」劃線支票	9	<input type="text"/>
50 "account payee only" crossed cheques with counterfoil 50 張有票根「入受款人戶口」劃線支票	5	<input type="text"/>

II. US Dollar Cheque-book 美元支票簿

	Type No. 類別號碼	No. of Cheque-book 支票簿數目
30 "account payee only" crossed cheques without counterfoil 30 張無票根「入受款人戶口」劃線支票	9	<input type="text"/>
50 "account payee only" crossed cheques with counterfoil 50 張有票根「入受款人戶口」劃線支票	5	<input type="text"/>

III. RMB Cheque-book 人民幣支票簿

	Type No. 類別號碼	No. of Cheque-book 支票簿數目
50 "Non-Transferrable account payee only" crossed cheques with counterfoil 50 張有票根「不得轉讓存入受款人戶口」劃線支票	5	<input type="text"/>

C. Collection Method 領取方式

Cheque-books will be sent to you by ordinary mail. If your facilities for receiving mail are not secure then, by checking the box below, cheque-books can be mailed to you by registered post at a nominal fee. Please refer to the bank tariff guide for details of the charges.

本行會以平郵方式寄上支票簿。如您收取郵件的設備不安全，亦可勾選以下選項要求以掛號郵遞方式收取支票簿，但本行得酌收手續費。有關收費詳情，請參閱銀行服務收費簡介。

- Send to the correspondence address of the account via registered mail 以掛號郵件方式寄往戶口的通訊地址

Authorised Signature(s) 授權簽署

Authorised Signature(s) 授權簽署	S.V.
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For Bank Use Only 銀行專用

Special Instruction	<input type="checkbox"/> ID Sighted	Branch Chop
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