

Business Internet Banking Registration User Guide

To register and become a Business Internet Banking (BIB) user, you must hold one of the following HSBC commercial accounts and have successfully signed up for BIB:

- ◆ HKD/Foreign Currency Current Account
- ◆ HKD/CombiNations Statement Savings Account
- ◆ Business Integrated Account (HSBC Sprint Account, HSBC Business Direct or BusinessVantage)

Start here

Download HSBC HK Business Express mobile app by visiting App Store, Google Play, or Baidu App Store and search 'HSBC HK Business Express'; or you can download the Android application package (APK file) from our website*.



Please choose your way to register BIB based on what you have on hand:

	A physical Security Device	A physical PIN mailer (consists a 12-character activation PIN)	Ways to register BIB:
If you have...	✗	✗	<u>Type 1A: customers who completed account opening process via video conference / appointment meeting in branches</u>
	✗	✗	<u>Type 1B: customers who completed account opening process online</u>
	✗	✗	<u>Type 1C: other customers</u>
	✗	✓	<u>Type 2</u>
	✓	✓	<u>Type 3</u>

* Please go to www.business.hsbc.com.hk/BizExpress and scroll down to 'Download the App Now' for instructions.

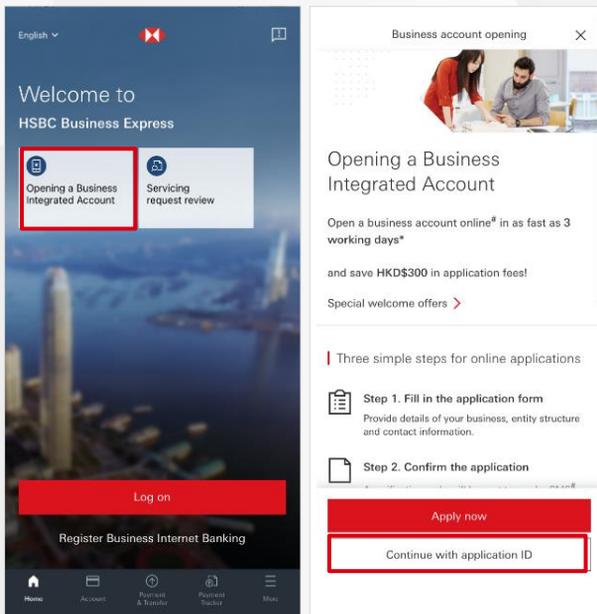
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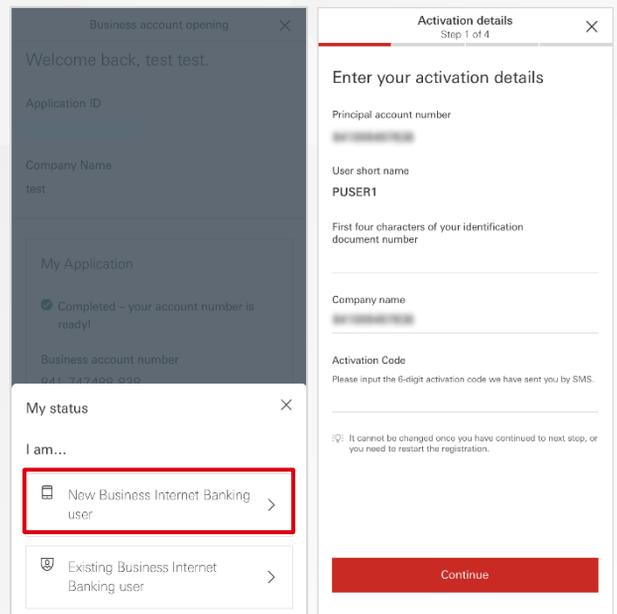
Open HSBC HK Business Express mobile app to start and make sure you have the below with you:

- ◆ Application ID which you have received via email¹
- ◆ Activation code which you have received via SMS²

1 Open the app and select 'Opening a Business Integrated Account' to start. Then select 'Continue with application ID' to input your details and application ID¹ as instructed to verify your application.



2 After verification, new Business Internet Banking user can select 'New HSBC Business Internet Banking user'³ to register with activation details and set up user profile as instructed.



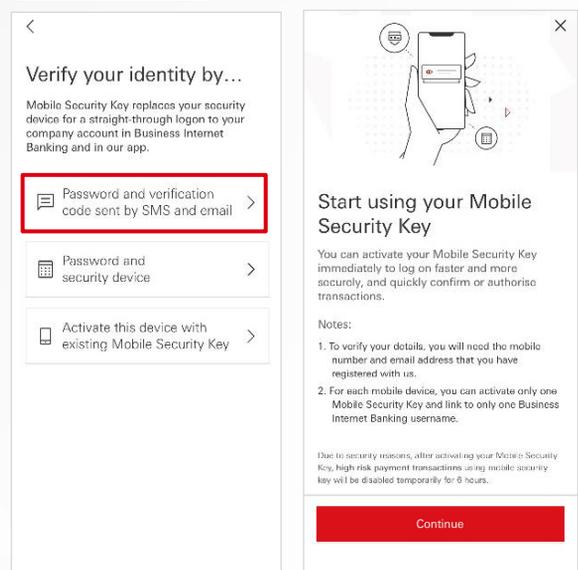
Please note that the Activation Code² is provided in the SMS below:

匯豐: [redacted] 是你的商務「網上理財」啟動碼。你需於註冊過程的第一個步驟「啟動資料」中使用啟動碼，其有效期為7天。查詢 [redacted]

HSBC: [redacted] is your activation code for Business Internet Banking registration. You will use this code in the first step 'activation detail' of your registration process and it is valid for 7 days. Enquiry [redacted]



After registration, please input your username, then select 'Password and verification code sent by SMS and email' to logon and activate Mobile Security Key so you can logon to BIB faster and easier [link icon]



Remarks:

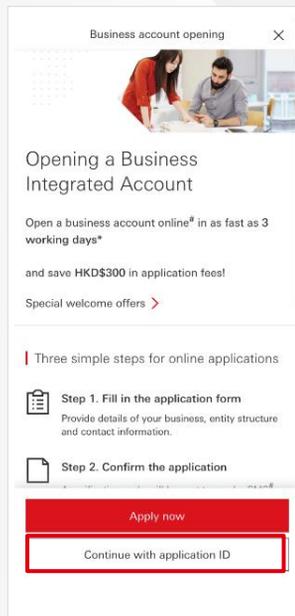
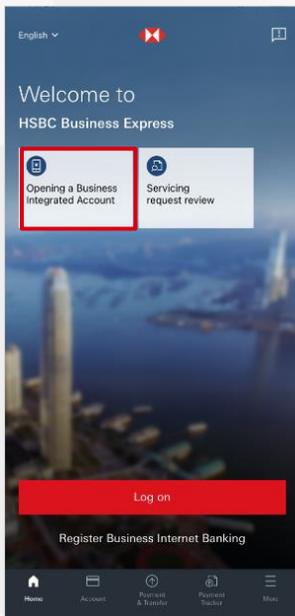
1. The Application ID is included in the email to Primary User sent upon the account opening process completed.
2. The Activation Code is included in the SMS to Primary User sent upon the account opening process completed.
3. If you have already activated Mobile Security Key for another company profile on your mobile device, please select 'Existing HSBC Business Internet Banking user' to proceed and follow the instructions on screen to add profile.

Type 1B

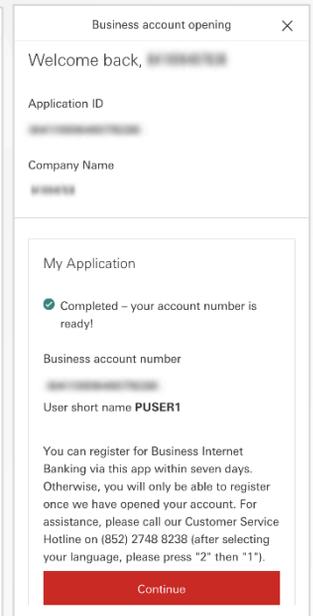
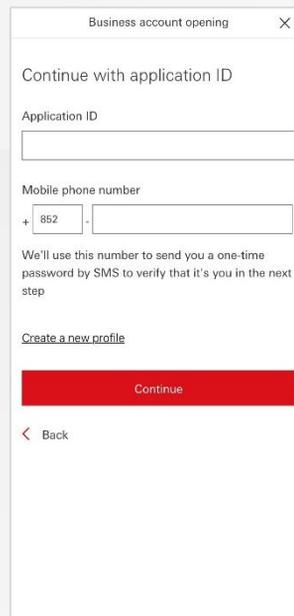
Open HSBC HK Business Express mobile app on the same mobile device you completed account opening process to start and make sure you have the below with you:

- ◆ Application ID which you have received via email¹

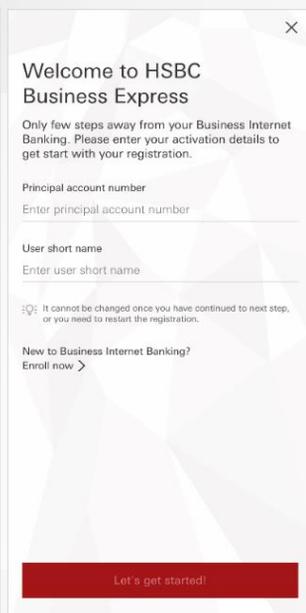
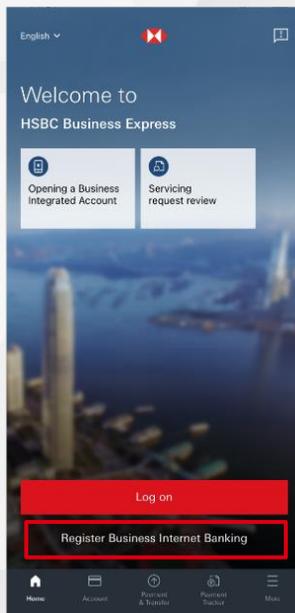
1 You can retrieve your activation details by selecting 'Opening a Business Integrated Account' on logon page, then select 'Continue with application ID'.



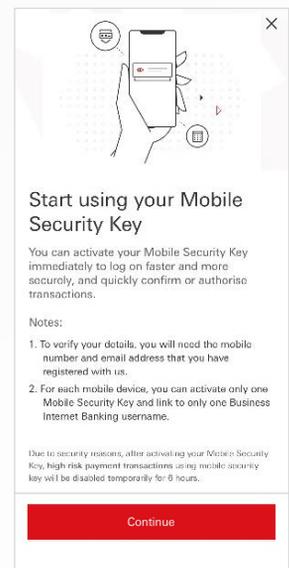
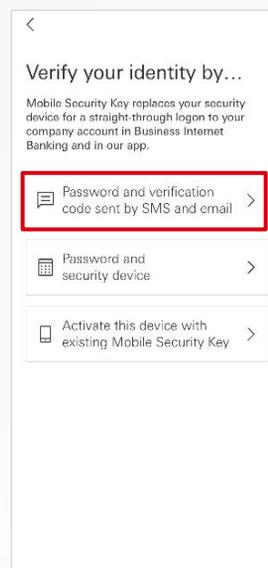
2 Enter your application ID and mobile phone number, select 'Continue' to retrieve your account number and user short name.



3 Return to logon page, select 'Register Business Internet Banking'. Fill in the 'Principal account number' and 'User short name' to set up user profile as instructed.



After registration, please input your username, then select 'Password and verification code sent by SMS and email' to logon and activate Mobile Security Key so you can logon to BIB faster and easier [\[?\]](#)



Remarks:

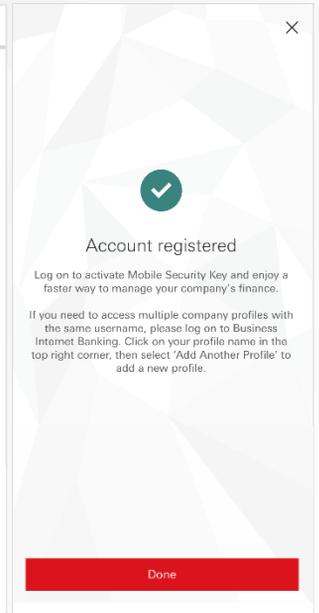
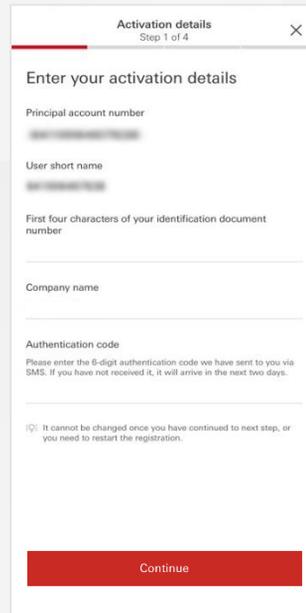
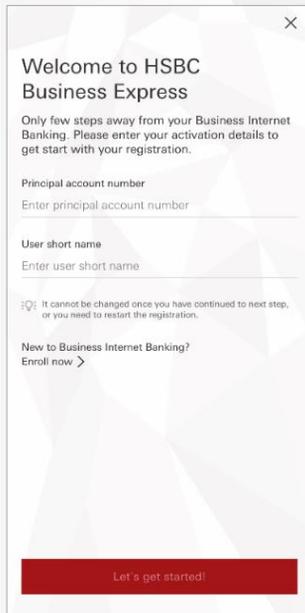
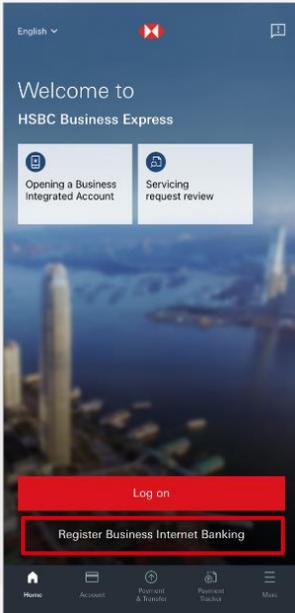
1. The Application ID is included in the email to Primary User sent upon the online account opening application submitted.

Open HSBC HK Business Express mobile app to start and make sure you have the below with you:

- ◆ Authentication code which you have received via SMS¹
- ◆ Notification email with BIB registration instructions

1 Open the app and select 'Register Business Internet Banking' to start.
Fill in the 'Principal account number' and 'User short name' to get started².

2 Enter the activation details and the 6-digit authentication code¹ to set up user profile as instructed.



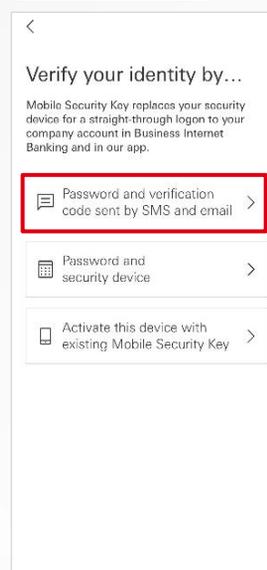
Please note that the authentication code¹ is provided in the SMS below:

[HSBC]HSBC: Your Business Internet Banking authentication code is [REDACTED]. Please keep it for use during first-time registration. Enquiry: 852-27488288. (Ref. [REDACTED])

【滙豐銀行】滙豐: 您的商務網上理財認證編號是 [REDACTED]。請保留作首次登記之用。查詢:852-27488288。(Ref. [REDACTED])



After registration, please input your username, then select 'Password and verification code sent by SMS and email' to logon and activate Mobile Security Key so you can logon to BIB faster and easier [\[?\]](#)



Remarks:

1. The 6-digit authentication code will be sent to the mobile phone number you have specified during enrolment. This authentication code is not applicable if you register for Mandatory Provident Fund service only.
2. You will find the masked principal account number, masked user short name and BIB registration instructions in the email. The principal account number and the user short name must correspond to the details provided during your application process.

Open HSBC HK Business Express mobile app to start and make sure you have the below with you:

- ◆ Activation PIN mailer
- ◆ Authentication code which you have received via SMS¹

1 Open the app and select 'Register Business Internet Banking' to start.
Fill in the 'Principal account number' and 'User short name' from your PIN mailer to get started.

Welcome to HSBC Business Express

Only few steps away from your Business Internet Banking. Please enter your activation details to get started with your registration.

Principal account number
Enter principal account number

User short name
Enter user short name

It cannot be changed once you have continued to next step, or you need to restart the registration.

New to Business Internet Banking?
Enroll now >

Let's get started!

2 Select 'No, I don't have one' to proceed.
Input the authentication code¹ and required information to set up user profile as instructed.

Do you have a Security Device?

If you have received a Security Device, you need to set up a PIN for it before you proceed your registration. Alternatively, you can complete your registration without a Security Device.

- Press and hold for 2 seconds to turn on your Security Device
- Enter a 4 to 6 digits PIN using the keypad (for security, we recommend a 6-digit PIN)
Press the to complete the entry
- Confirm your new PIN by re-entering it
- A message 'NEW PIN CONF' is displayed for 2 seconds if the PIN setup is successful and 'HSBC' is displayed on the screen

If the PIN setup is unsuccessful, a message 'FAIL PIN' will be displayed. You will need to restart the PIN setup process by pressing the green button.

Yes, I've setup my Security Device

No, I don't have one

Account registered

Log on to activate Mobile Security Key and enjoy a faster way to manage your company's finance.

If you need to access multiple company profiles with the same username, please log on to Business Internet Banking. Click on your profile name in the top right corner, then select 'Add Another Profile' to add a new profile.

Done



After registration, please input your username, then select 'Password and verification code sent by SMS and email' to logon and activate Mobile Security Key so you can logon to BIB faster and easier

Verify your identity by...

Mobile Security Key replaces your security device for a straight-through logon to your company account in Business Internet Banking and in our app.

- Password and verification code sent by SMS and email >
- Password and security device >
- Activate this device with existing Mobile Security Key >

Start using your Mobile Security Key

You can activate your Mobile Security Key immediately to log on faster and more securely, and quickly confirm or authorise transactions.

Notes:

- To verify your details, you will need the mobile number and email address that you have registered with us.
- For each mobile device, you can activate only one Mobile Security Key and link to only one Business Internet Banking username.

Due to security reasons, after activating your Mobile Security Key, high risk payment transactions using mobile security key will be disabled temporarily for 6 hours.

Continue

Remarks:

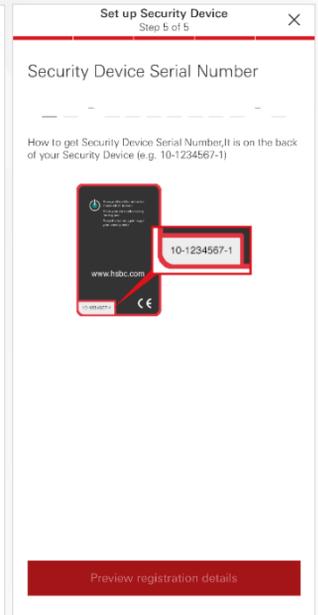
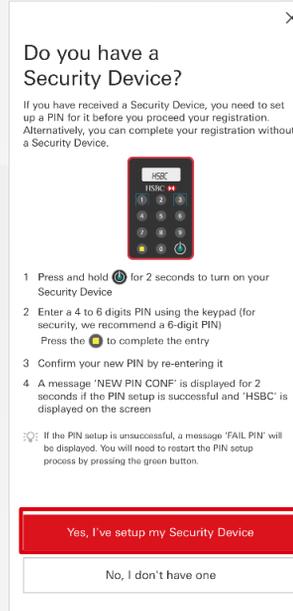
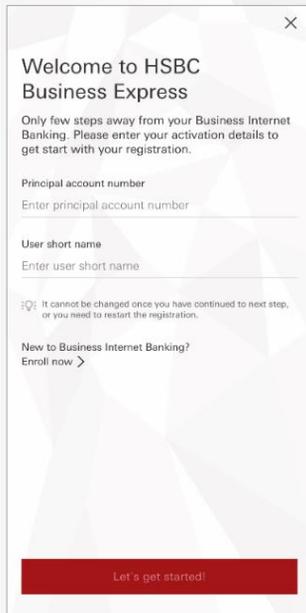
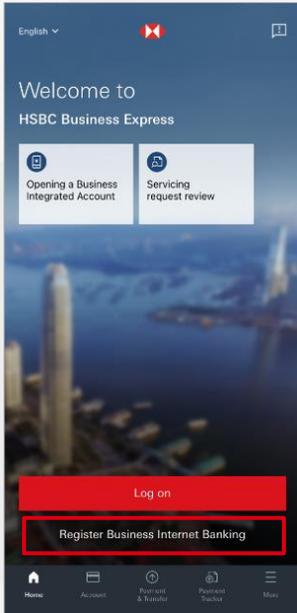
- The 6-digit authentication code will be sent to the mobile phone number you have specified during enrolment. This authentication code is not applicable if you register for Mandatory Provident Fund service only.

Open HSBC HK Business Express mobile app to start¹ and make sure you have the below with you:

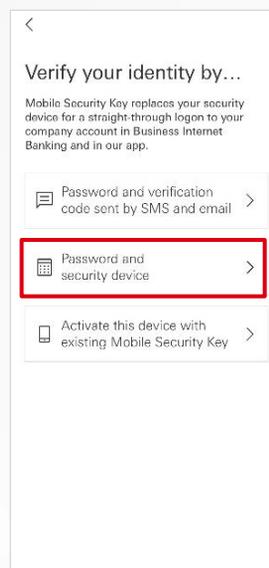
- ◆ Physical security device
- ◆ Activation PIN mailer
- ◆ Authentication code which you have received via SMS²

1 Open the app and select 'Register Business Internet Banking' to start.
Fill in the 'Principal account number' and 'User short name' from your PIN mailer to get started.

2 Set up your Security Device as instructed, select 'Yes, I've setup my Security Device' to input the authentication code² and required information to bind your physical device. Follow the instructions to set up user profile.



Complete registration and input your username, then select 'Password and security device' to logon and activate Mobile Security Key so you can logon to BIB faster and easier [?]



- Remarks:
1. If you can't download the app to register, please go to www.business.hsbc.com.hk/registerbib-en to complete the online registration.
 2. The 6-digit authentication code will be sent to the mobile phone number you have specified during enrolment. This authentication code is not applicable if (1) You register for Mandatory Provident Fund service only; or (2) You have received the activation PIN and the Security Device when you applied for your business account.