

Examples for Change of Physical Signing Instructions

更改實體簽署指示的例子

You can set out your physical signing instructions by following this example. Please note that physical signing instructions must be given in English.

你可以按照以下例子設定你的實體簽署指示。請注意，只接受英文實體簽署指示。

Scenario 情況 1:

The Customer wants to apply a new customized signing rule to authorise the transaction.

客戶需要自定新簽署規則授權交易。

New Physical Signing Instruction 新實體簽署指示

I. New Authorised Signatories ("AS") List 授權簽署人的最新名單

Group (if applicable) 組別 (如適用)	Full Name of AS 授權簽署人全名	Identification Document Type (HKID / Passport / Others) 身分證文件種類 (香港身份證 / 護照 / 其他)	Identification document number 身分證文件號碼
	CHAN TAI MAN	HKID	A123456(7)
	CHAN YAT	HKID	A111111(7)

II. Customer's Physical Signing Rules 客戶的實體簽署規則

Any one authorised signatory list above
to sign
其中一位於上列的授權簽署人簽署

Any two authorised signatories list above
to sign
其中兩位於上列的授權簽署人簽署

Customised physical signing rules,
please specify below.
請於下方說明自定實體簽署規則

If 2 "AS" are required to jointly authorise any transaction amount,
please fill in:
如需要 2 名授權簽署人同時授權任何金額，請填寫

Transaction Amount 交易金額	Signing Rule 簽署規則
Any transaction amount 任何金額	Any 2 to sign

If 1 "AS" is required to authorise transaction up to HKD20,000,
please fill in:
如需要 1 名授權簽署人授權最多港幣 20,000 交易，請填寫

Transaction Amount 交易金額	Signing Rule 簽署規則
Currency 貨幣	Amount 金額
Transaction amount up to 交易金額上限	Any 1 to sign

Similarly, you can define more transaction limits and signing rules according to your need. 同樣，你可以根據你的需要設定更多的交易限額和簽署規則。

Scenario 情況 2:

The Customer wants to apply the new customized signing rule to assign specific AS to authorise the transactions

客戶需要自定新簽署規則，讓指定的授權簽署人授權交易。

New Physical Signing Instruction 新實體簽署指示

I. New Authorised Signatories ("AS") List 授權簽署人的最新名單

Group (if applicable) 組別 (如適用)	Full Name of ASS 授權簽署人全名	Identification Document Type (HKID / Passport / Others) 身分證文件種類 (香港身份證 / 護照 / 其他)	Identification document number 身分證文件號碼
A	LEE TAI MAN	HKID	A234567(8)
A	LEE YAT	HKID	A222222(7)
B	LEE SIU MING	HKID	A333333(1)
B	CHAN MAN	HKID	A555555(4)
C	LEE MING	HKID	A777777(1)

II. Customer's Physical Signing Rules 公司實體簽署規則

Any one authorised signatory list above
to sign
其中一位於上列的授權簽署人簽署

Any two authorised signatories list above
to sign
其中兩位於上列的授權簽署人簽署

Customised physical signing rules,
please specify below.
請於下方說明自定實體簽署規則

If any 2 "AS" from Group A are required to jointly authorise
any transaction amount, please fill in:

Transaction Amount 交易金額	Signing Rule 簽署規則
Any transaction amount 任何金額	Any 2 from Group A

如需要任何 2 名 A 組授權簽署人同時授權任何金額，請填寫：

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If any 1 "AS" from Group A and any 1 "AS" from Group B or Group C are required to jointly authorise transaction up to HKD500,000, please fill in:

如需要任何 1 名 A 組及 1 名 B 組或 C 組的授權簽署人同時授權最多港幣 50,000 交易，請填寫：

Transaction Amount 交易金額			Signing Rule 簽署規則
	Currency 貨幣	Amount 金額	
Transaction amount up to 交易金額上限	HKD	500,000	Any 1 from Group A + Any 1 from Group B or C

If any 2 "AS" from Group B and any 1 "AS" from Group C are required to jointly authorise transaction up to HKD100,000, please fill in:

如需要任何 2 名 B 組及 1 名 C 組的授權簽署人同時授權最多港幣 100,000 交易，請填寫：

Transaction Amount 交易金額			Signing Rule 簽署規則
	Currency 貨幣	Amount 金額	
Transaction amount up to 交易金額上限	HKD	100,000	Any 2 from Group B + Any 1 from Group C

Similarly, you can define more transaction limits and signing rules according to your need. 同樣，你可以根據你的需要定義更多的交易限額和簽署規則。