

## **Business Internet Banking Service Secondary User Daily Limits/Signature Group**

Application Form 商務「網上理財」服務普通使用者 每日交易限額/簽署組別申請表格

If the Secondary User is the authorised signatory of the
account or maintains a personal account in HSBC Hong Kong
Primary User can also set the transaction limit and/or assign
signature group for the Secondary User after logged on
Business Internet Banking.
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如普通使用者是戶口的授權簽署人或為香港滙豐的個人戶口持有 人,主要使用者可於登入商務「網上理財」後為普通使用者設定 交易限額及/或簽署組別。

Date 日期	day 日 / month 月 / year 年
	24-May-2023

Note: 1. The Secondary User must return the completed form in person to any Commercial Service Centres for identity verification. For location of the Commercial Service Centres, please visit http://www.business.hsbc.com.hk/en-gb/everyday-banking/ways-to-bank/commercial-service-centres.

请普通使用者把填妥的表格想身交回任何商業客戶服務中心,以便處理。查閱商業客戶服務中心地址,請瀏覽 http://www.business.hsbc.com.hk/zh-hk/everyday-banking/ways-to-bank/commercial-service-centres。

- 2. If you have any problem filling in this form, please contact us on (852) 2748 8288. 如於填寫表格時有任何疑問·請致電 (852) 2748 8288 聯絡我們。
- 3. Any request should be given to the Bank at least two working days prior to the date on which such request is intended to take effect. 任何服務的要求須於生效日期最少兩個工作天之前交予本行。
- 4. Please complete in English (BLOCK LETTERS) and tick where applicable. 請用英文大權填寫,並在適當的地方加上剔號。

## 1. Secondary User Information 普通使用者資料

* Registered Principal Account number 已登記主要戶口號碼	1 2 3 4 5 6 7 8 9 8 3 8	The six-character alias (e.g. SUXXX1) you have defined when you created the secondary user. It can be found in the "Activity Log" and "Modify User Details / Delete User" under "Admin Tools" in Business Internet Banking.	
* Secondary User's short name 普通使用者簡稱	[C H A N T A]	這是你於新增普通使用者時設定的一組6個字符別名(例如: SUXXX1)。可見於商務「網上理財」戶口管理中的「活動紀 録」及「更改使用者資料/刪除使用者」。	
	☑ Mr 先生 ☐ Mrs 太太 ☐ Miss 小	姐 Ms 女士	
Secondary User full name 普通使用者全名	Surname # [C] H  A  N		
	Given name and other name 名及其他名		
	Former name/alias 前用姓名/ 別名 (if any 如有)		
Identification document details 身分證明文件資料	Type 種類:	rd 香港身分證	
	☐ Passport 護照 (Place of	of Issue 簽發地點 )	
	☐ Other 其他		
	Number 號碼: [A] 1] 2] 3] 4   5   6	7 ( 8 )	
Nationality (Country/Region) 國籍(國家/地區)	HONG KONG		
Date of birth 出生日期	O 1 0 1 1 9 8 0     Day 日 Month 月 Year 年		
Note 注意	* Your principal account number and user short name can be located on the 'Accounts Overview' page of your Business Internet Banking service. 您可在商務「網上理財」服務的「戶口總覽」頁上查閱您的主要戶口號碼及使用者簡稱。		

## 2. #Account details and daily account limits for Secondary User 普通使用者戶口詳情及每日限額 Please specify the account numbers and per account daily transaction limits that you require for the above Secondary User. 請在下表註明以上普通使用者的戶口號碼及每日戶口交易限額。 + Per account daily transaction limit (HKD) Account number 戶口號碼 每日戶口交易限額(港元 1. All existing registered accounts 所有已登記的戶口 50,000 2. 3 4. The transaction limit of the Secondary User should not exceed the transaction limit of the 5. Primary User. 普通使用者的交易限額不可超過主 要使用者的交易限額 Account numbers and 6. per account daily 7. transaction limits 普通使用者全名 8. 9. 10. 11. 12 13. 14. 15. # If you need to input more than 15 accounts, please fill the additional, only required when the Secondary User needs to preform trade services transaction via Business Internet Banking. Limits/Signature Group Application Form. 可選填,只適用於普通使用者需於商務「網上理財」使用貿易服有關的 Note 注意 如您需要填寫多過十五個戶口,請填妥額外的商務「網上理財」服務普通 + If this is left blank, the default limit will be set at zero. 如不填寫 Business Internet Banking Primary Users can go to My HSBC > Admin Tools > Overview > Authorisation Matrix to view the existing 3. ♦ Signature Group for Secondary User 普通使用者簽署組別 ← Signature Group after logged on. 商務「網上理財」主要使用者可於登入後前往「我的HSBC>戶口管理 Signature Group ☐ Group A 組別 A ☐ Group B 組別 B 簽署組別 > 總覽 > 授權簽署組合」查閱現有的簽署組別。 ♦ If the secondary user needs to perform trade services transaction, Note 注意 普通使用老軍更執行貿易服務有關的态息,請選擇—個 If the Management Control of Business Internet Banking is set as one Primary User, only one Primary User is required to sign on the form. If dual management 4. Declarati control is in place, both of the Primary Users should sign on the form. 1. I/We confir 如商務「網上理財」的管理監控選項設定為一位主要使用者,只需一名主要使用者 ou to confirm this from any source you may choose. 本人(等)證簽署此表格。如採用雙重管理監控,兩位主要使用者均需於表格上簽署。 2. I/We have r Business Internet Banking Primary User can go to can go to My HSBC > Admin t https://www.online-banking.business.hsbc.com.hk/portalserver/ hsbc/dbbpa Tools > Overview > Authorisation Matrix to check the current management ) 已經閱讀及明白商務「網上理財」服務的條款的內容(列於: https://www.control options after logged on. ne/terms?lang=zh),並同意接受該等條款約束。 3. I/We unders 商務「網上理財」主要使用者可於登入後前往「我的HSBC>戶口管理 > 總覽 > 管 cessed by the Bank. 本人(等)明理監控授權」查閱現時的管理監控選項。 署 Business Account Number 商業戶口號碼 (Specify any account number to which the above signature can apply 請註明任何一個使用上述簽署的戶口號碼) X X Signature(s) 簽署 | 1| 2| 3| 4| 5| 6 | 7 | 8 | 9 | 8 | 3 | 8 | [光 To be signed by Primary User(s) 必須由主要使用者簽署] If dual management control is in place, both Primary Users have to sign this form. It must be a Hong Kong dollar/US dollar/CombiNations savings account, a Hong Kong dollar/foreign currency current Note 注意 account, a Hong Kong dollar/CombiNations statement savings account or a Business Integrated account. 此戶口必須為港元/美元/「外幣通」儲蓄戶口、港元/外幣往來戶口、港元/「外幣通」結單儲蓄戶口或商業綜合戶口。 Secondary User identification Branch Chop and Authorised Signature Signature verified document sighted For Bank Use Only 銀行專用 Initial: Initial: